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501(c)(3) charity
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Grant Request Application – Organizations

ORGANIZATION

Organization/Entity Name

Tax ID / EIN

Website Address

Organization Address

Organization Mailing Address

YOUR CONTACT INFORMATION

First and Last Name

Title

Email Address

Phone Number

DESCRIPTION OF THE PROJECT/EVENT/INITIATIVE/CAUSE (“EVENT”)

Name of the Event

Focus/Purpose

Date of the Event

Main activities/scope of the project:

How does the project support the SPFs mission and Polish culture?

BUDGET INFORMATION

Amount of this grant request \$

Total annual organization budget \$

Total budget for this event \$

List of co-organizers (other entities that co-organize and co-finance the event).

EVENT FUNDING: all income supporting the event, that is the amount of your own funds, as well as other sources of financing for the event and the amount of these subsidies (including direct support from the co-organizers and donors, fundraising efforts by your organization, and fundraising efforts conducted in cooperation with SPF and other supporters).

EVENT COSTS: description of all the main categories of expenses/cost estimates for the event (e.g., capital, personnel, professional services, supplies and materials, and venue). Event costs should balance with the event income.

Full description of the purpose of this grant (meaning, what specific items would be financed from the SPF grant).

Summary of expected revenue, non-monetary benefits, or community impact of the event.

Has your organization received funding from SPF in the last three years? If so, please specify when, for what event, and the amount of the grants.

Additional Notes or Comments about the organization budget or requested grant.

CERTIFICATION

I certify that the information provided on this application is true, accurate, and complete.

Name:

Date:

Signature: